SHANTI PROJECT

FINANCIAL STATEMENTS

(With Supplementary Information)

Years Ended June 30, 2017 and 2016

SHANTI PROJECT FINANCIAL STATEMENTS (With Supplementary Information) Years Ended June 30, 2017 and 2016

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Noe and Company

Independent Auditor's Report

To the Board of Directors of **Shanti Project** San Francisco, California

Report on the Financial Statements

I have audited the accompanying financial statements of Shanti Project ("Shanti"), a California nonprofit organization, which comprise the statements of financial position of Shanti as of June 30, 2017 and 2016, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audits. I conducted my audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risk of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial positions of Shanti as of June 30, 2017 and 2016, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

My audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of expenditures of federal awards, as required by *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,* is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated November 28, 2017, on my consideration of Shanti's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Shanti's internal control over financial reporting and compliance.

Oakland, California November 28, 2017

Noe and Company

SHANTI PROJECT STATEMENTS OF FINANCIAL POSITION June 30, 2017 and 2016

Assets:	· · · · · · · · · · · · · · · · · · ·	<u>2017</u>	<u>2016</u>
Current Assets:			
Cash		\$ 549,097	\$ 500,338
Contracts Receivable		482,841	580,142
Grants Receivable		223,042	103,500
Pledges Receivable		3,581	34,668
Inventory		44,268	16,094
Prepaid Expenses		230,903	12,101
Total Current Assets		1,533,732	1,246,843
		1,555,752	1,240,045
Property and Equipment, net		1,848,911	1,933,021
Other Assets:			
Grant Receivable - Long Term		-	25,042
Loan Costs, net		10,791	12,060
Deposits		8,500	9,141
Total Other Assets		<u> 19,291</u>	46,243
Total Assets		\$ <u>3,401,934</u>	\$ <u>3,226,107</u>
Liabilities and Net Assets:			
Current Liabilities:			
Accounts Payable		\$ 292,613	\$ 233,737
Accrued Payroll and Payroll Taxes		140,407	119,984
Accrued Vacation		174,866	156,385
Other Accrued Liabilities		36,064	36,064
Note Payable, current portion		25,338	25,734
Total Current Liabilities		669,288	571,904
		1 0 4 0 7 0 0	
Note Payable, long-term portion		1,068,733	1,094,137
Total Liabilities		1,738,021	1,666,041
Net Assets:			
Unrestricted:			
Undesignated		825,417	904,072
Board Designated		501,746	304,856
Total Unrestricted net Assets		1,327,163	1,208,928
Temporarily Restricted		311,750	326,138
Permanently Restricted		25,000	25,000
Total Net Assets		1,663,913	1,560,066
Total Liabilities and Net Asse	ets	\$ <u>3,401,934</u>	\$ <u>3,226,107</u>

See accompanying notes to financial statements 3

SHANTI PROJECT **STATEMENT OF ACTIVITIES** Year Ended June 30, 2017

	Unrestricted	Temporarily <u>Restricted</u>	Permanently <u>Restricted</u>	<u>Total</u>
Revenues and Supports:				
Governmental Contracts	\$ 2,463,346			\$ 2,463,346
Grants	845,441	\$ 264,750		1,110,191
Legacies and Bequests	286,890			286,890
Contributions	344,646			344,646
Program Service Fees	218,035			218,035
Special Events Revenue	775,841			775,841
Special Events Direct Benefit Costs	(354,458)			(354,458)
Donated Services and Goods	599,528			599,528
Investment Income	1,800			1,800
Net Assets Released from Restrictions	279,138	<u>(279,138)</u>		<u> </u>
Total Revenues and Supports	5,460,207	(14,388)		5,445,819
Expenses:				
Program Services:				
HIV Services	980,955			980,955
The L.I.F.E. Program	455,231			455,231
HIV Health Services Planning Council Support	368,631			368,631
Margot Murphy Women's Cancer Program	954,693			954,693
Pets Are Wonderful Support	476,448			476,448
Volunteer Services Program	340,902			340,902
Peer Advocate Care Team	195,276			195,276
LGBT Aging and Abilities Support Network	<u> </u>			527,673
Total Program Services	4,299,809			4,299,809
Supporting Services:				
Management and General	462,713			462,713
Development	<u> </u>			579,450
Total Supporting Services	1,042,163			1,042,163
Total Expenses	5,341,972		. <u></u>	5,341,972
Change in Net Assets	118,235	(14,388)	-	103,847
Net Assets, Beginning of the Year	1,208,928		\$25,000	1,560,066
Net Assets, End of the Year	\$ <u>1,327,163</u>	\$ <u>311,750</u>	\$ <u> </u>	\$ <u>1,663,913</u>

See accompanying notes to financial statements 4

SHANTI PROJECT STATEMENT OF ACTIVITIES Year Ended June 30, 2016

	<u>Unrestricted</u>	Temporarily <u>Restricted</u>	Permanently <u>Restricted</u> <u>Total</u>	
Revenues and Supports:				
Governmental Contracts	\$ 1,928,385		\$ 1,928,385	5
Grants	705,526	\$ 181,584	887,110	
Legacies and Bequests	54,856	•	54,856	
Contributions	274,491		274,491	l
Program Service Fees	191,180		191,180	
Special Events Revenue	723,792		723,792	
Special Events Direct Benefit Costs	(304,133)		(304,133)	
Donated Services and Goods	496,654		496,654	
Investment Income	556		556	
Other Income	4,331		4,331	1
Net Assets Released from Restrictions	531,632	(531,632)		
Total Revenues and Supports	4,607,270	(350,048)	4,257,222	2
Expenses:				
Program Services:				
HIV Services	1,038,347		1,038,347	1
The L.I.F.E. Program	504,888		504,888	3
HIV Health Services Planning Council Support	363,546		363,546	5
Margot Murphy Women's Cancer Program	1,110,511		1,110,511	l
Pets Are Wonderful Support	431,684		431,684	ł
Volunteer Services Program	268,240		268,240)
Peer Advocate Care Team	<u> 131,393</u>		131,393	3
Total Program Services	3,848,609		3,848,609)
Supporting Services:				
Management and General	304,656		304,656	5
Development	<u> 462,937</u>		462,937	1
Total Supporting Services	<u> </u>	<u></u>	767,593	<u>}</u>
Total Expenses	4,616,202		4,616,202	2
Change in Net Assets	(8,932)	(350,048)	(358,980))
Transferred from PAWS	1,075,067	79,883	1,154,950)
Net Assets, Beginning of the Year	142,793	596,303	\$ 764,096	į
Net Assets, End of the Year	\$ <u>1,208,928</u>	\$ <u>326,138</u>	\$ <u>25,000</u> \$ <u>1,560,066</u>	2

See accompanying notes to financial statements 5

SHANTI PROJECT STATEMENT OF FUNCTIONAL EXPENSES Year Ended June 30, 2017

	HIV Services	The L.I.F.E. Program	HIV Health Services Planning Council Support	Margot Murphy Women's Cancer Program	Pets Are Wonderful Support	Volunteer Services Program	Peer Advocate Care Team	LGBT Aging and Abilities Support Network	Total Program Services	Management and General	Development	Total Supporting Services	Total Expenses
Salaries	\$ 502,003	\$ 309,158	\$ 260,943	\$ 488,522	\$ 113,477	s 15,511	\$ 149,860	\$ 316,661	\$ 2,156,135	\$ 268,414	\$ 285,935	\$ 554,349	\$ 2,710,484
Payroll Taxes	41,13	5 25,515	21,023	40,297	7,875	1,331	12,479	27,021	176,677	20,297	23,051	43,348	220,025
Benefits	50,40	7 22,743	26,163	46,319	12,765	1,726	13,963	36,555	210,641	19,852	29,111	48,963	259,604
Contract Services	110,66	17,262	17,228	181,537	35,515	1,155	3,907	66,843	434,110	71,911	127,766	199,677	633,787
Donated Services and Goods	186,81	3.		-	108,838	277,975	•	-	573,626		-		573,626
Program Expenses	14,58	33,236	666	127,402	133,237	547	1,847	24,545	336,064		2,025	2,025	338,089
Travel	14,99	3 2,403	6,552	8,933	1,066	1,397	1,310	751	37,409	27,196	6,093	33,289	70,698
Conference and Meeting	4,67	1 11,518	10,376	3,728	950	34,756	417	1,395	67,811	14,099	5,026	19,125	86,936
Staff Development	74	o 400	-	405	400	325	80	-	2,350	1,636	734	2,370	4,720
Telephone	3,25	3 1,721	1,523	4,033	903	122	639	3,059	15,253	2,449	2,620	5,069	20,322
Postage and Shipping	14	‡ 104	54	214	45	127	24	345	1,057	204	6,418	6,622	7,679
Printing and Duplication	56	1 3,197	496	2,273	199	2,286	118	932	10,062	452	14,759	15,211	25,273
Dues and Subscription	37	5-	1,000	1,290	-	250			2,915	3,350	498	3,848	6,763
Licenses and Fees	1,920	1,091	895	2,480	2,697	77	404	1,939	11,503	1,754	30,768	32,522	44,025
Supplies	7,71	5 3,551	2,665	5,934	2,978	1,425	1,610	6,324	32,208	7,238	7,033	14,271	46,479
Occupancy	15,64	\$,880	7,292	12,407	11,138	631	3,296	15,797	75,091	6,094	13,528	19,622	94,713
Equipment Rental and Maintenance	4,35	2,47	2,028	3,619	1,296	175	917	4,393	19,250	1,695	3,762	5,457	24,707
Insurance	4,92	2 2,796	2,294	4,358	1,467	199	1,037	4,970	22,043	1,917	4,256	6,173	28,216
Bank Charges	-	-	(68)	-	-	243	•	-	175	7,143	2,242	9,385	9,560
Interest Expenses	5,979	3,397	2,787	7,723	15,945	241	1,260	6,038	43,370	1,873	5,171	7,044	50,414
Depreciation and Amortization	10,008	5,685	4,665	12,926	25,657	403	2,108	10,105	71,557	5,168	8,654	13,822	85,379
Miscellaneous	73		49	293	·	<u> </u>		<u> </u>	502	(29)	i	(29)	473
Total Expenses	\$ 980,955	<u>\$ 455,231</u>	\$ 368,631	\$954,693	<u>\$ 476,448</u>	\$ 340,902	\$ 195,276	\$ 527,673	\$ 4,299,809	\$ 462,713	<u>\$</u> 579,450	\$ 1,042,163	\$ 5,341,972

SHANTI PROJECT STATEMENT OF FUNCTIONAL EXPENSES Year Ended June 30, 2016

	HIV Services	The L.I.F.E. Program	HIV Health Services Planning Council Support	Margot Murphy Women's Cancer Program	Pets Are Wonderful Support	Volunteer Services Program	Peer Advocate Care Team	Total Program Services	Management and General	Development	Total Supporting Services	Total Expenses
Salaries	\$ 566,380	\$ 347,762	\$ 255,253	\$ 607,557	\$ 183,693	\$ 9,572	\$ 105,250	\$ 2,075,467	S 78,291	\$ 297,086	s 375,377	\$ 2,450,844
Payroll Taxes	46,436	27,749	20,509	49,845	17,425	673	8,611	171,248	6,037	23,909	29,946	201,194
Benefits	57,705	24,312	22,508	70,253	12,186	667	4,718	192,349	8,419	29,627	38,046	230,395
Contract Services	103,582	29,042	25,754	175,998	11,435	1,777	2,547	350,135	56,777	30,381	87,158	437,293
Merger Expenses	•	•	-	-	-	-	-	-	59,168	•	59,168	59,168
Donated Services and Goods	168,961	•	-	-	81,972	225,132	-	476,065	15,375	-	15,375	491,440
Program Expenses	9,230	23,490	•	119,534	53,903	400	150	206,707	3,128	675	3,803	210,510
Travel	13,216	5,079	4,621	20,027	521	2,927	2,002	48,393	15,079	4,927	20,006	68,399
Conference and Meeting	3,656	4,200	9,867	2,598	96	22,099	438	42,954	20,680	3,877	24,557	67,511
Staff Development	2,807	1,835	•	1,507	199	723	•	7,071	2,983	2,915	5,898	12,969
Telephone	8,087	4,963	3,667	8,649	2,650	152	1,613	29,781	1,488	4,200	5,688	35,469
Postage and Shipping	275	847	117	703	418	18	80	2,458	524	2,998	3,522	5,980
Printing and Duplication	2,025	8,202	483	3,198	1,837	1,081	121	16,947	140	8,039	8,179	25,126
Dues and Subscription	875	•	1,000	-	-	250	•	2,125	3,818	60	3,878	6,003
Licenses and Fees	9	680	172	116	2,128	26	I	3,132	5,766	8,468	14,234	17,366
Supplies	11,193	5,831	4,107	10,192	3,624	1,614	2,117	38,678	4,561	6,546	11,107	49,785
Occupancy	22,125	14,669	10,256	23,822	7,985	332	1,444	80,633	3,906	11,218	15,124	95,757
Equipment Rental and Maintenance	5,147	3,163	2,294	5,509	1,669	100	1,103	18,985	696	2,712	3,408	22,393
Insurance	4,838	2,974	2,125	5,335	1,652	87	1,198	18,209	2,266	2,708	4,974	23,183
Bank Charges	45	90	326	18	71	78	-	628	9,937	1,743	11,680	12,308
Interest Expenses	3,883		-	1,813	18,132	161	-	23,989		7,857	7,857	31,846
Depreciation and Amortization	7,582	•		3,260	30,088	266	•	41,196		12,020	12,020	53,216
Miscellaneous	290	<u> </u>	487	577		105		1,459	5,617	971	6,588	8,047
Total Expenses	\$ 1,038,347	\$ 504,888	\$ 363,546	\$ 1,110,511	\$ 431,684	\$ 268,240	\$ 131,393	\$ 3,848,609	\$ 304,656	\$ 462,937	\$ 767,593	\$ 4,616,202

SHANTI PROJECT STATEMENTS OF CASH FLOWS Years Ended June 30, 2017 and 2016

	<u>2017</u>	<u>2016</u>
Cash Flows from Operating Activities:		
Change in Net Assets	\$ 103,847	\$ (358,980)
Adjustments to Reconcile Change in Net Assets to Net Cash Provided (Used in) by Operating Activities:		
Depreciation and Amortization Transferred Property and Equipment from PAWS, net Transferred Net Assets from PAWS	85,379 - -	53,216 (1,986,237) 1,154,950
Changes in Operating Assets and Liabilities:		
Decrease (Increase) in Contracts Receivable Decrease (Increase) in Grants Receivable Decrease (Increase) in Pledges Receivable Increase in Inventory Increase in Prepaid Expenses Increase in Loan Costs Decrease in Deposits Increase in Accounts Payable Increase in Accrued Payroll and Payroll Taxes Increase in Accrued Vacation Net Cash Provided by (Used in) Operating Activities Cash Flows From Financing Activities: Proceeds from Note Payable Principal Payments on Note Payable	97,301 (94,500) 31,087 (28,174) (218,802) 	(147,012) 34,750 (17,054) (16,094) (7,110) (12,060) - 94,847 36,683 51,984 (1,118,117) 1,135,000 (15,129)
Net Cash Provided by (Used in) Financing Activities	(25,800)	1,119,871
Net Increase in Cash	48,759	1,754
Cash, Beginning of Year	500,338	498,584
Cash, End of Year	\$ <u> </u>	\$ <u>500,338</u>
Supplemental Disclosure of Cash Flow Information:		
Donated Services and Goods	\$ 599,528	\$ <u> </u>
Interests Paid	\$ 50,414	\$31,846

1. ORGANIZATION

The Shanti Project ("Shanti") was founded in 1974. Shanti exists to enhance the health, quality of life and well-being of people living with life-threatening illnesses. Each year, Shanti serves over 2,700 men and women living with HIV/AIDS, cancer and other life threatening illnesses, many of whom are low-income and medically underserved. Shanti provides culturally and linguistically competent Care Navigation, basic in-home assistance including practical and emotional support through trained staff and long-term volunteer care-givers, as well as health education, wellness and survivorship classes and events. Founded by Dr. Charlie Garfield at the UCSF Cancer Institute, Shanti was one of the first-ever volunteer organizations to work with terminally-ill individuals, and later became one of the very first community-based HIV/AIDS organizations in the world. For so many clients, Shanti represents the difference between zero and one-the difference between a client having to face a life-threatening illness alone or having at least one caring presence at his or her side.

HIV Services

Shanti's HIV Services program targets San Francisco's most challenged and at-risk HIV+ and HCV+ communities. The program offers Care Navigation, information and referral, peer and client advocacy, outreach, peer support volunteer matches, a range of free activities and events, educational workshops, support groups, and a drop-in center. Shanti's HIV Services program maintains direct linkages with the range of medical, mental health, and social service agencies within the San Francisco continuum of care. In 2015 Shanti added a new program for HIV Senior Services which provides emotional and practical support and group services to individuals over the age of 50 living with HIV.

The L.I.F.E. Program

The L.I.F.E. (Learning Immune Function Enhancement) Program promotes the health of persons living with HIV through an evidence-based approach to health education and peer support, based on research in health-enhancing practices of long-term HIV survivors. Participants of the L.I.F.E. Program gain the knowledge, motivation and skills to self-manage their health. Services include individual counseling, multi-session workshops, 1-day seminars, bi-annual weekend retreats, weekly yoga, and on-going community-building events. The L.I.F.E. Program is offered in San Francisco by Shanti, as well as at three sites in the U.S. where we provide updated curriculum, implementation support (including tailored marketing materials), technical assistance, easily accessible web-based outcome measures, and outcome analysis.

1. ORGANIZATION (Continued)

HIV Health Services Planning Council Support Program

The HIV Health Services Planning Council (HHSPC) prioritizes all service categories within the San Francisco EMA ("Eligible Metropolitan Area", comprising San Francisco, Marin, and San Mateo counties) and allocates resources/dollar amounts to each service category. The Council also conducts regular needs assessments and targeted focus groups to assess current areas of need and to maintain quality assurance protocols. The HHSPC Support program provides administrative oversight to the Council and support, education, and training to council members, all of whom are volunteers and are individuals living with HIV, service providers, and/or government representatives. HHSPC Support program also provides information and public policy assistance to any interested parties including service providers, other community bodies, governmental agencies, and individuals living with HIV.

Margot Murphy Women's Cancer Program

Shanti's Margot Murphy Women's Cancer Program was established in 2001 as a breast cancer program to mitigate factors that lead to a disproportionate rate of breast cancer mortality among women who are low- income, limited English proficient, and/or from immigrant populations. Today the Women's Cancer Program provides services for this population of women with all types of cancer. Services include providing critically needed care navigation services for clients in treatment and Health and Wellness activities for all clients in treatment and in survivorship. Since its inception, Shanti partners with many other local hospitals and clinics, collaborating closely with social workers and health providers to ensure that clients are able to remain engaged in their cancer treatment and health building services.

Pets Are Wonderful Support (PAWS)

Shanti's PAWS program provides three tiers of services to clients which are determined by the severity of need based on both the functionality of the clients and the pets. Client services include Care Navigation, home based practical and emotional support as well as client/pet social activities. Pet services include food bank services (service-site and home delivery), veterinary services (financial subsidies for preventive and emergency services), pet care (dog walking, cat-care, emergency foster care, transportation, and full-service dog grooming).

1. ORGANIZATION (Continued)

Volunteer Services Program

The Volunteer Services Program offers opportunities for members of the community to be of service, to put their compassion, their skills, and their interests into action to support people living with the challenges of HIV/AIDS and cancer. Volunteers are trained to provide emotional support and practical assistance to individuals living with life-threatening illnesses, using the internationally recognized the Shanti Model of Peer Support[™]. Volunteers serve clients through one-on-one client/volunteer matches, short-term or one-time only support, our drop-in center, our activities program and by offering workshops and classes. Further, our Volunteer Services Program coordinates all volunteerism components of the PAWS program; including volunteer training centered on effective animal care strategies.

Peer Advocate Care Team (PACT)

The PACT program, a Shanti collaboration with Bridge Housing, is a housing stability program that is part of the city's HOPE SF revitalization project of the public housing on Potrero Hill. This program uses interventions based on the Shanti Model of Peer SupportTM to engage residents in the revitalization initiative as a way to ensure that they are stably housed during the refurbishment of the housing.

LGBT Aging and Abilities Support Network (LAASN)

The LAASN provides supportive services that address social isolation as well as emotional, behavioral, and health challenges faced by lesbian, gay, bisexual, and transgender seniors and adults with disabilities. Care navigation, peer support, and programming in partnership with Curry Senior Center provide connective services to support and enhance the emotional and behavioral well-being of the underserved LGBT community.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The financial statements of Shanti have been prepared on the accrual basis of accounting whereby revenues are recognized when earned and expenses as incurred.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cost Reimbursement Contracts

Grant revenue from federal, state and county contracts is recognized based on the terms of the respective contracts. Revenue from government agencies for contract services provided by Shanti to third-party organizations is recognized upon completion of services and is reflected as "Governmental Contracts Revenue" in the accompanying Statement of Activities.

Concentration of Revenue

Shanti received approximately 45% of its revenue from governmental sources during the years ended June 30, 2017 and 2016.

Basis of Presentation

Net assets of Shanti and changes therein are classified and reported as follows:

Unrestricted Net Assets - Net assets that are not subject to donor-imposed stipulations. Also, contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. Unrestricted net assets may be designated for specific purposes by action of the board of directors.

Temporarily Restricted Net Assets - Net assets subject to donor-imposed stipulations that may or will be met, either by actions of Shanti and/or passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Permanently Restricted Net Assets - Net assets subject to donor-imposed stipulations that they be maintained permanently by Shanti. Generally, the donors of these assets permit Shanti to use all or part of the income earned on any related investments for general or specific purposes.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Inventories

Inventories are stated at cost using primarily the first-in, first-out method. Inventories consist principally of pet foods and pet supplies.

Property and Equipment

Purchased property and equipment are recorded at cost. Donated property and equipment are stated at estimated fair market value when received. Depreciation and amortization are recorded using the straight-line method over estimated useful lives ranging from three to five years. Shanti's policy is to capitalize long-term asset expenditures in excess of \$5,000.

Grants and Contributions

Grants and contributions, including unconditional promises to give, are recorded as made. All grants and contributions are available for unrestricted use unless specifically restricted by the donor. Unconditional promises to give that are expected to be collected within one year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated future cash flows. Conditional promises to give are not included as support until the conditions are substantially met.

Functional Allocation of Expenses

The costs of providing the various programs and activities have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Credit Risk

Financial instruments that potentially subject Shanti to concentrations of credit risk are primarily cash, investments and accounts receivable. Shanti places its cash in financial institutions that are insured in limited amounts by the U.S. government. The uninsured cash balance as of June 30, 2017 was \$81,634.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Donated Services and Goods

Donated services are recognized as contributions, if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, that are performed by people with those skills, and that would typically need to be purchased if not provided by donation. During the years ended June 30, 2017 and 2016, the value of contributed services included in the accompanying statement of activities amounted to \$375,460 and \$295,346, respectively. Local arts and entertainment organizations and various corporations contributed \$224,068 and \$201,308 in the fiscal years ended June 30, 2017 and 2016, respectively, of donated tickets and entry fees and goods used for the benefit of Shanti's clients.

A substantial number of volunteers have donated significant amounts of time in Shanti's program services and development activities. During the years ended June 30, 2017 and 2016 at any given time, Shanti had approximately 700 volunteers who provided in excess of 15,000 volunteer service hours each year, only a portion of which is recognized in its financial statements.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Income Tax Status

Shanti is exempt from federal income tax under Section 501(c)(3) of the U.S. Internal Revenue Code and is exempt from California franchise taxes under Section 23701d of the Revenue and Taxation Code. It is the opinion of management that all income earned has been related to Shanti's tax-exempt status and there has been no unrelated business income.

The accounting standard requires that a tax position be recognized or derecognized based on a "more-likely-than-not" threshold. Based on the management's analysis of Shanti's tax positions, the accounting for any uncertainty in Shanti's tax positions is not expected to have a material impact on the financial statements.

Subsequent Events

Shanti has evaluated subsequent events through November 28, 2017, which is the date the financial statements were available to be issued.

3. CONTRACTS RECEIVABLE

A summary of contracts receivable as of June 30, 2017 and 2016, is as follows:

	<u>2017</u>	<u>2016</u>
City and County of San Francisco	\$ 381,059	\$ 544,042
The San Francisco AIDS Foundation	26,546	18,477
Bridge Housing	16,612	16,612
Asian and Pacific Islander Wellness Center	55,066	-
Others	3,558	1,011
Total	\$ 482,841	\$ <u>580,142</u>

4. PROPERTY AND EQUIPMENT

Property and equipment at June 30, 2017 and 2016, consisted of the following:

	<u>2017</u>	<u>2016</u>
Land	\$ 702,735	\$ 702,735
Building Furniture and Equipment	1,543,247 <u>219,746</u>	1,543,247 <u>219,746</u>
Total Property and Equipment	2,465,728	2,465,728
Less: Accumulated Depreciation	(616,817)	<u>(532,707)</u>
Net Property and Equipment	\$ <u>1,848,911</u>	\$ <u>1,933,021</u>

5. <u>RETIREMENT PLAN</u>

Shanti has adopted a defined contribution retirement plan (the "Plan") under Section 403 (b) of the Internal Revenue Code. The Plan covers all full-time employees of Shanti and provides for voluntary salary deferrals up to certain limits. Shanti did not contribute to the plan for the years ended June 30, 2017 and 2016.

6. <u>REVOLVING LINE OF CREDIT</u>

Shanti had a revolving line of credit of \$250,000 at June 30, 2017. The line of credit had no outstanding balance at June 30, 2017 or June 30, 2016. Interest payments on the credit line are due monthly at a rate equal to the Index plus 1%. The credit line is secured by certain personal property owned by Shanti. The credit line expires on October 10, 2018.

7. OPERATING LEASES

Shanti has entered into several long-term operating leases for office space and equipment with monthly payments ranging from \$701 to \$6,648. The future minimum rental payments required under these long-term non-cancelable leases at June 30, 2017, are as follows:

Year Ending June 30,

2018	\$ 187,255
2019	80,546
2020	17,349
2021	11,040
2022	2,760
Total	\$ 298,950

Rent expenses amounted to \$71,976 and \$83,061 for the years ended June 30, 2017 and 2016, respectively.

8. COMPLIANCE WITH GRANTOR OR DONOR RESTRICTIONS

Financial awards from federal, state, and local governmental entities in the form of grants or loans are subject to special audits. Such audits could result in claims against Shanti for disallowed costs or noncompliance with grantor restrictions. No provision has been made for any liabilities that may arise from such audits since the amounts, if any, cannot be determined at this date.

9. LOAN COSTS

In December 2015, Shanti paid \$12,695 in closing costs on a note payable. These costs are amortized using the straight-line method over the 10 year term of the loan. Amortized loan costs in the fiscal years ended June 30, 2017 and 2016 were \$1,270 and \$635, respectively.

10. NOTE PAYABLE

The following is a summary of the note payable:	<u>2017</u>	<u>2016</u>			
Note payable to United American Bank in monthly installments of \$6,351 with interest rate at 4.5% through December 2025, secured by real property.	\$ <u>1,094,071</u>	\$ <u>1,119,871</u>			
The future scheduled maturities of long-term debt are as follows:					

Year Ending June 30:	
2018	\$ 25,337
2019	28,099
2020	29,278
2021	30,772
2022	32,206
Thereafter	948,379
Total	\$ <u>1,094,071</u>

11. TEMPORARILY RESTRICTED NET ASSETS

As of June 30, 2017 and 2016, temporarily restricted net assets were available for the following purposes:

	<u>2017</u>	<u>2016</u>
Margot Murphy Women's Cancer Program	\$ 187,750	\$ 259,449
HIV Services	83,000	66,689
Pets Are Wonderful Support	6,000	-
The L.I.F.E. Program	35,000	<u> </u>
Total	\$ <u>311,750</u>	\$ <u>326,138</u>

12. NET ASSETS RELEASED FROM RESTRICTIONS

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by donors during the years ended June 30, 2017 and 2016, as follows:

	<u>2017</u>	<u>2016</u>
Margot Murphy Women's Cancer Program	\$ 212,449	\$ 376,837
The L.I.F.E. Program	-	50,000
HIV Services	66,689	24,912
Pets Are Wonderful Support		79,883
Total	\$ 279,138	\$ 531.632

13. PAWS Merger

On July 15, 2015, the board of directors adopted a resolution authorizing a letter of intent for proposing a merger of Pets Are Wonderful Support (PAWS), a California nonprofit corporation, on November 17, 2015. The merger was accounted for as a "carryover method". All assets and liabilities of PAWS at the time of the merger were transferred to Shanti.

The transferred assets, liabilities and net assets at the time of the merger were as follows:

Assets Liabilities		2,033,055 (878,105)
Net Assets	\$_	1,154,950

14. ENDOWMENT FUND

Shanti's endowment consists of \$25,000 of a donor restricted fund received in 2005. The donor requested that Shanti should set up an endowment account and use the income from the endowment account for the Breast Cancer Program.

The Board of Directors of Shanti has interpreted the Uniform Prudent Management of Institutional Funds Act ("UPMIFA") as requiring the preservation of the original gift as the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, Shanti classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument as the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by Shanti in a manner consistent with the standard of prudence prescribed by UPMIFA.

Changes in endowment net assets for the year ended June 30, 2017 consist of the following:

	Temporarily <u>Unrestricted</u>		Permanently <u>Restricted</u>		Restricted			Total	
Endowment Net Assets As of June 30, 2016	\$	56	\$	-	\$	25,000	\$	25,056	
Investment Income		3		-		-		3	
Appropriation of Endowment Assets for Expenditure			-		_			<u>-</u>	
Endowment Net Assets As of June 30, 2017	\$	<u> </u>	\$ _		\$	<u>25,000</u>	\$	25,059	

14. ENDOWMENT FUND (Continued)

Changes in endowment net assets for the year ended June 30, 2016 consist of the following:

	Temporarily <u>Unrestricted</u>		•		Restricted			<u> </u>	
Endowment Net Assets As of June 30, 2015	\$	53	\$	-	\$	25,000	\$	25,053	
Investment Income		3		-		-		3	
Appropriation of Endowment Assets for Expenditure		<u> </u>			_	<u>-</u>			
Endowment Net Assets As of June 30, 2016	\$	<u>56</u>	\$		\$ <u>-</u>	25,000	\$	25,056	

SUPPLEMENTARY INFORMATION

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SHANTI PROJECT SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Year Ended June 30, 2017

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA <u>Number</u>	Pass-Through Entity Contract <u>Number</u>	Period	Program Award <u>Amount</u>	Revenue <u>Recognized</u>	Federal <u>Expenditures</u>
U.S. Department of Health and Human Services:						
HIV Emergency Relief Project Grants:						
Passed through the City and County of San Francisco						
HIV Health Services	93.914	HCPD13/1701	3/1/17-2/28/18	\$ 336,877	\$ 108,162	\$ 108,162
HIV Health Services	93.914	HCPD13/1601	3/1/16-2/28/17	367,877	256,286	256,286
Westside Integrated Case Management	93.914	HCPD13/1701	3/1/17-2/28/18	140,542	45,417	45,417
Westside Integrated Case Management	93.914	HCPD13/1601	3/1/16-2/28/17	140,542	85,658	85,658
Emotional and Practical Support Services	93.914	HCPD13/1701	3/1/17-2/28/18	358,971	92,092	92,092
Emotional and Practical Support Services	93.914	HCPD13/1601	3/1/16-2/28/17	358,971	238,221	238,221
Emotional and Practical Support Services: Senior Survivor	93.914	HCPD13/1701	3/1/17-2/28/18	100,000	19,899	19,899
Emotional and Practical Support Services: Senior Survivor	93.914	HCPD13/1601	3/1/16-2/28/17	100,000	65,664	65,664
Total U.S. Department of Health and Human Services					911,399	911,399
Total Federal Awards					\$ <u>911,399</u>	\$ <u>911,399</u>

The accompanying notes are an integral part of the schedule of expenditures of federal awards.

SHANTI PROJECT NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Year Ended June 30, 2017

Note 1. BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal grant activity of Shanti Project ("Shanti") under programs of the federal government for the year ended June 30, 2017. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Shanti, it is not intended to and does not present the financial position, changes in net assets or cash flows of Shanti.

Note 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, either the cost principles in OMB Circular A-122, *Cost Principles for Non-Profit Organizations*, or the cost principles contained in Uniform Guidance for the cost principles contained in Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers are presented where available.



Noe and Company

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the Board of Directors of **Shanti Project** San Francisco, California

I have audited , in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Shanti Project ("Shanti"), which comprise the statement of financial position as of June 30, 2017, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued my report thereon dated November 28, 2017.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered Shanti's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Shanti's internal control. Accordingly, I do not express an opinion on the effectiveness of Shanti's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Shanti's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Nove and Company

Oakland, California November 28, 2017



Noe and Company

Independent Auditor's Report on Compliance for Each Major Federal Program; Report on Internal Control Over Compliance; and Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

To the Board of Directors of **Shanti Project** San Francisco, California

Report on Compliance for Each Major Federal Program

I have audited the compliance of Shanti Project ("Shanti") with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Shanti's major federal programs for the year ended June 30, 2017. Shanti's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

My responsibility is to express an opinion on compliance for each of Shanti's major federal programs based on my audit of the types of compliance requirements referred to above. I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Shanti's compliance with those requirements and performing such other procedures as I considered necessary in the circumstances.

I believe that my audit provides a reasonable basis for my opinion on compliance for each major federal program. However, my audit does not provide a legal determination of Shanti's compliance.

Opinion on Each Major Federal Program

In my opinion, Shanti complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017.

Report on Internal Control Over Compliance

Shanti's management is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements refer to above. In planning and performing my audit of compliance, I considered Shanti's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of Shanti's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control other compliance that a type of compliance with a type of compliance with a type of compliance with a type of compliance is a deficiency or compliance is a deficiency, or a combination of deficiencies, in internal control over compliance is a deficiency, or compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of my testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

I have audited Shanti's financial statements as of and for the year ended June 30, 2017, and have issued my report thereon dated November 28, 2017, which contained an unmodified opinion on those financial statements. My audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements are certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Oakland, California November 28, 2017

Noe and Company

SHANTI PROJECT SCHEDULE OF FINDINGS AND QUESTIONED COSTS June 30, 2017

SECTION I - SUMMARY OF AUDITOR'S RESULTS

Financial Statements:

- 1. The type of auditor's report issued on the financial statements of Shanti Project ("Shanti"): <u>Unmodified opinion</u>
- 2. Internal control over financial reporting:
 - Material weaknesses identified? No.
 - Significant deficiencies identified? No.
- 3. Noncompliance which is material to the financial statements: No.

Federal Awards:

- 1. Internal control over major programs:
 - Material weaknesses identified: No.
 - Significant deficiencies identified? No.
- 2. The type of the auditor's report issued on compliance for major federal programs: <u>Unmodified</u> <u>opinion</u>.
- 3. Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance: <u>No.</u>
- 4. Identification of major programs:

PROGRAM NAME	<u>CFDA No.</u>
HIV Emergency Relief Project Grants	93.914

- 5. The dollar threshold used to distinguish between type A and type B programs: <u>\$ 750,000</u>.
- 6. Auditee qualified as a low-risk auditee: Yes.

SHANTI PROJECT SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued) June 30, 2017

SECTION II - FINANCIAL STATEMENT FINDINGS

None.

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None.

SHANTI PROJECT SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS Year Ended June 30, 2017

1. There were no prior year audit findings.