



Job Announcement

Title: RN Case Manager
Department: HIV Programs
Reports To: Director of HIV Programs
Status: Exempt

Shanti is a San Francisco based non-profit that builds human connections to reduce isolation and improve quality of life.

OUR HISTORY: Dr. Charles Garfield founded the Shanti Project (Shanti) in 1974 as a young psychologist working on UCSF's oncology unit. It was there that he became aware of the profound isolation and loneliness experienced by so many of his patients as they faced a short life span. He resolved that no one should have to experience a life-threatening illness alone. And so, he began to train volunteers to provide sophisticated emotional and practical support while listening deeply, with compassion, to the stories and needs of people facing serious illness and death. This was the beginning of San Francisco Bay Area's **Shanti Project**, one of the first organizations in the world to train lay volunteers to treat what mainstream medicine does not and cannot treat - isolation and loneliness.

POSITION SUMMARY:

The RN Case Manager works as part of the Shanti HIV Services team to provide nursing case management and overall service coordination to people living with HIV in San Francisco. The RN Case Manager will assist clients in maintaining a connection to primary care, treatment adherence, providing advocacy with service providers, and ensuring individuals are not lost to follow up. The position is primarily field-based and involves extensive work in client's homes and medical facilities.

PRIMARY DUTIES:

- Assessing service needs and making appropriate referrals;
- Conducting comprehensive intake assessments;
- Development, implementation, and maintenance of the client care plan in coordination with the client and the multidisciplinary client team;
- Coordination of the services received by the client from various service providers;
- Ensuring that the client receives the appropriate combination of services and avoids unnecessary duplication;
- Follow up, monitoring, and evaluation of the client care plan on an ongoing basis;
- Assisting clients in managing crisis situations;
- Communicating and advocating as necessary with physicians, social work staff and nurses regarding health status and clinical or psychosocial issues;
- Supplying statistical data for data processing;
- Transferring or discharging clients when appropriate.
- Other duties as assigned

SECONDARY DUTIES:

- Participation in case presentations, consultations, and supervision.
- Participation in agency functions and fundraising activities as assigned.
- Participation in the development and delivery of educational and social programs for clients.
- Other duties as assigned

QUALIFICATION/REQUIREMENT: We seek highly qualified candidates with as many of the following areas of knowledge, ability, skills and experience as possible:

- Nurse licensure in the state of California
- BA/BS in health services-related field and/or minimum 3 years' experience providing services (including individual and group support) to the targeted communities
- Experience working with communities living with HIV/AIDS.
- Familiarity with the philosophy of Harm Reduction.
- Ability to establish and maintain effective working relationships with a variety of individuals and groups.

COMPENSATION/BENEFITS: Shanti offers a competitive non-profit salary and comprehensive benefit package, including multiple fully covered medical options as well as dental and vision. Other benefits include life insurance, long term and short-term disability, chiropractic/acupuncture, Employee Assistance Program and Identity Theft Protection. A 403B saving plan is also available to all employees regardless of FTE status. Shanti allows for flexible schedules as well as promotes a culture of self-care for all our employees. In the first year of employment, employees earn 90 hours of sick time and 112.5 hours vacation annually and begin accruing sick time and vacation time starting their first day of employment with no waiting period (i.e. you can use as you accrue). Employees also receive 2 personal days annually as well as 14 paid holidays.

PHYSICAL REQUIREMENTS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required navigate and travel around the city of San Francisco using public transportation and be comfortable walking or standing for extended periods.

EQUAL OPPORTUNITY: Shanti is an equal opportunity employer that supports and lives diversity in our staffing and values. Shanti complies with applicable federal, state, and local laws governing nondiscrimination in employment. We actively encourage and seek qualified candidates from people of all backgrounds.

APPLICATION PROCESS: To apply, please send a resume and a cover letter to Eric Sutter, Director of HIV Programs at: esutter@shanti.org. Please no phone calls.